

Air Quality Monitoring Project Coordinator



Project Title	Air Quality Monitoring Project Coordinator
Project Summary	Grow your project and program management skills by helping to manage the Department of State's global air quality monitoring program, which has grown diplomatic, research, and management efforts around the world.
Country	United States

Project Description

The Department of State's air quality monitoring program places reference grade monitors at U.S. embassies and consulates. To date, 40 embassies and consulates have air quality monitors - often representing the only source of real-time, transparent, and reliable air quality data in the country. The program is expanding rapidly - to 59 monitors by the end of Fall 2019. We need your help to manage the considerable amount of project management requirements, from managing the project management database on O365, to ensuring that embassies get the data and reminders they need, and ensuring the network is operating well.

Required Skills or Interests

Skill(s)
Data analysis
Data visualization
Design thinking
Editing and proofreading
Survey / polling design
Website design

Additional Information

None

Language Requirements

None